

**Services Committee - Library Budget**

Saltash Town Council  
As at 1st March 2021

Account	Actual Received/ Spend 2019/20	EMF Balances B/F 2019/20	To/From Reserves & Budget Virements 2020/21	Budget 2020/21	Actual Received/Spend YTD 2020/21	Actual Funds To Receive/ Available to Date 2020/21	Notes
<b>Operating Income</b>							
<b>Library Income</b>							
4517 LI Library - Fines (Collected on behalf of CC)	1,448	0	0	1,130	5	1,125	
4518 LI Library - Photocopying Fees	831	0	0	1,126	0	1,126	
4519 LI Hire of Video, DVDs & Books (Collected on behalf of CC)	144	0	0	248	0	248	
4524 LI Library Book Sales	176	0	0	150	280	(130)	
4525 Library - Miscellaneous Income	111	0	0	0	65	(65)	
4526 LI Library Activity Income	0	0	0	100	0	100	
4527 LI Library Cafe Rental Income	0	0	0	3,000	0	3,000	
<b>Total Library Income</b>	<b>2,711</b>	<b>0</b>	<b>0</b>	<b>5,754</b>	<b>351</b>	<b>5,403</b>	
<b>Total Operating Income</b>	<b>2,711</b>	<b>0</b>	<b>0</b>	<b>5,754</b>	<b>351</b>	<b>5,403</b>	
<b>Operating Expenditure</b>							
<b>Library Expenditure</b>							
6900 LI Rates - Library	13,257	0	0	13,920	13,473	447	
6901 LI Water Rates - Library	0	0	0	321	0	321	
6902 LI Gas - Library	1,923	0	0	1,720	694	1,026	
6903 LI Electricity - Library	2,129	0	0	1,404	1,147	257	
6904 LI Fire & Security Alarm - Library	2,120	0	0	750	681	69	
6905 LI Fire Extinguishers - Library	185	0	0	408	615	(207)	
6908 LI Cleaning Materials & Equipment - Library	599	0	0	1,633	299	1,334	
6909 LI Boiler Service & Maintenance - Library	2,341	0	0	1,000	142	858	
6910 LI General Repairs & Maintenance - Library	1,399	0	0	2,000	299	1,701	
6911 LI TV License & PRS - Library	680	0	0	1,250	340	910	
6913 LI Refreshment Costs - Library	102	0	0	250	0	250	
6914 LI Replace Equipment - Library	154	0	0	1,020	979	41	
6918 LI Professional Fees (Private Contractors)	1,981	0	0	1,000	945	55	
6920 LI Legionella Risk Assessment - Library	210	0	0	513	245	268	
6921 LI IT & Office Costs - Library	4,798	0	0	5,100	3,500	1,600	
6922 LI Library Activities	0	0	0	1,500	575	925	
6923 LI PWLB Loan Repayment & Interest	0	0	(23,000)	23,000	0	0	
<b>Total Library Expenditure</b>	<b>31,878</b>	<b>0</b>	<b>(23,000)</b>	<b>56,789</b>	<b>23,935</b>	<b>9,854</b>	
<b>Library Staffing Expenditure</b>							
Library Staff Expenses	37	0	0	750	264	486	
6682 ST LI Staff Training (Library)	626	0	0	1,500	263	1,237	
Library Staffing Costs	63,632	0	(10,000)	96,508	75,908	10,600	
<b>Total Library Staffing Expenditure</b>	<b>64,294</b>	<b>0</b>	<b>(10,000)</b>	<b>98,758</b>	<b>76,435</b>	<b>12,323</b>	
<b>Total Library Operating Expenditure</b>	<b>96,172</b>	<b>0</b>	<b>(33,000)</b>	<b>155,547</b>	<b>100,370</b>	<b>22,177</b>	
<b>Total Library Operating Surplus/ Deficit</b>	<b>(93,462)</b>	<b>0</b>	<b>33,000</b>	<b>(149,793)</b>	<b>(100,020)</b>	<b>(16,773)</b>	

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<b>1. EMF Expenditure</b>							
<b>Library EMF Expenditure</b>							
6474 LI EMF Saltash Library	14,276	1,120	0	0	0	1,120	
6971 LI EMF Saltash Library Property Maintenance (from CC)	54,760	10,000	11,966	0	11,298	10,668	
6972 LI EMF Library Equipment & Furniture	0	0	0	15,000	583	14,417	
6973 LI EMF Loan Repayment for 2020-21	0	0	23,000	0	0	23,000	
6698 ST LI EMF Staff Contingency (Library)	1,387	2,670	10,000	3,271	0	15,941	
<b>Total Library EMF Expenditure</b>	<b>70,423</b>	<b>13,790</b>	<b>44,966</b>	<b>18,271</b>	<b>11,881</b>	<b>65,146</b>	
<b>Total EMF Expenditure</b>	<b>70,423</b>	<b>13,790</b>	<b>44,966</b>	<b>18,271</b>	<b>11,881</b>	<b>65,146</b>	

**Notes**

£23,000 6923 PWLB Repayment for 20/21 vired into an EMF 6973 for a future year's loan repayment

Library Staffing costs 20/21 surplus of £10,000 vired into EMF 6698 Staff Contingency for next year's staffing costs.

6971 EMF Property Maintenance Insurance reimbursement of £11,966 received for damage to the Library roof in February 2020.